



October 2022

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## **Continuing Professional Development (CPD) Guidelines NatHERS Accredited Thermal Performance Assessors (TPA)**

Under the NatHERS Protocol, all NatHERS Accredited TPAs are required to complete at least 12 CPD points each year to maintain accreditation, with a minimum of 6 NatHERS Technical CPD points.

For TPA annual Accreditation renewal to be possible, all annual CPD requirements must be met prior to the renewal date.

Note: Initial industry Cert IV qualification in NatHERS or Home Energy Efficiency and Sustainability qualify as training, rather than CPD, therefore do not attract CPD points.

When an excess of 6 NatHERS Technical CPD points are gained by a TPA in an accreditation year, the excess Technical points can be transferred to fulfil non-technical CPD requirements. (non-technical CPD points cannot be transferred to fulfil NatHERS Technical CPD requirements)

Design Matters National allows a maximum of three (3) NatHERS Technical CPD points that are acquired in excess of the minimum annual requirements to be carried forward to the next accreditation year.

**Of the 12 mandatory CPD points, a minimum of 6 must be attained by engaging in NatHERS Technical CPD activities.**

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➤ **NatHERS Technical CPD training is defined as:**

- a) Training in the use of NatHERS accredited software tools, including formal training from AAO approved mentors (excluding training to gain initial Cert IV qualification).
- b) Training in the use of other residential thermal efficiency software or assessment mechanism (for example blower door testing, thermal imaging, Section J).
- c) Training in ways to improve building envelope thermal potential and/or performance (for example, (insulation, ventilation, widow technology, condensation management, indoor air quality, thermal bridging, emerging technologies).
- d) Training in the NCC energy efficiency provisions and other regulatory instruments relevant to NatHERS.
- e) Attendance at industry specific seminars and/or conferences such as CSIRO
- f) Technical contribution to the DMN TPA community such as representation on the TASC or other defined committee.

➤ **Non-Technical CPD training includes**

- a) Professional activities and industry knowledge gained via attendance at online or face to face events including
  - Industry seminars, conferences, workshops, site visits
  - Building design unrelated to thermal performance/sustainability
  - Building product knowledge
  - Business development training
  - Participation on DMN hosted networking events (live or online)

It is advisable for assessors to check with DMN prior to engaging in externally provided CPD to ensure that any CPD points gained meet the DMN (and NatHERS) criteria.

<b>Examples of NatHERS Technical CPD</b>		
<b>Activity</b>	<b>CPD Points</b>	<b>Evidence to upload</b>
DMN hosted NatHERS Technical live webinars	1	Event Registration
DMN hosted NatHERS Technical recorded webinars	1	Event Registration
DMN hosted software upskilling workshop	1 point / hour capped at 6 points	Event Registration
DMN Upskill Now Program	6	Event Registration
Technical training in sustainability in the built environment provided by a Nationally recognised training provider (excluding initial qualifications in CPP41212 or CPP41119 Cert IV)	4 CPD points per unit	Certificate of Attainment
DMN Mentoring Program	Capped at 6 CPD Points annually	Certificate of attendance from Mentor
Externally provided NatHERS Technical CPD for example: CSIRO webinar, NCC Energy Provisions, In-Home Assessment, Whole of Home Assessment, BASIX, Professional Association presentation, Product knowledge	1 point / hour Capped at 6 points	Certificate of attendance nominating No/type of CPD points
Published industry journal article or industry presentation on technical building envelope energy efficiency principles, innovation, emerging technologies.	Up to 3 CPD points	Copy of article, webinar or evidence of speaker engagement
Representation on DMN TASC, Technical Support, or another committee	0.5 points per meeting attended	Attendance record as minuted

<b>Examples of Non-Technical CPD</b>		
DMN TPA Meet-ups and member meetings	1	Event Registration
DMN hosted Networking gatherings/meetings	1	Event Registration
DMN hosted Building Design webinars (live or recorded)	1	Event Registration
DMN hosted Business and professional development presentation	1	Event Registration
Built Environment/Sustainability seminar/conference/presentation	1 point / hour capped at 6 points	Certificate of attendance or registration receipt
Other training in built environment, building design or business development by a Nationally recognised training provider	4 CPD points per unit	Certificate of Attainment